

CHURCH OF ST. PATRICK

53 ST. PATRICK'S PLACE STATEN ISLAND, NY 10306

WEDDING INSTRUCTIONS AND INFORMATION

What is the Pre-Cana Program and when do I sign up for it?

You should arrange to attend the Pre-Cana Program immediately after your first appointment with the priest. St. Patrick's Church offers a Pre-Cana program, to register for classes please see attached Invite Letter with dates and Application. After payment is received you will receive an email confirming registration in the class. Pre-Cana Certificate is obtained after completing the Pre-Cana Program.

What documents are required by the Church before marriage?

A newly printed Baptismal Certificate is required. Call the Church where you were baptized, six months before your wedding (not earlier), and ask them for a new Baptism Certificate with Notations. You also need proof of your Communion and Confirmation (not necessarily newly printed if you already have those documents). Once you obtain these documents please bring them to the Parish Office in an envelope with your wedding date, name, time, etc. so that they can be properly recorded.

Liturgy Planner and Bridal Party Order of Procession.

Please complete with your choices which was in the Wedding Packet given to you at your first meeting with the Priest. Make sure you choose whether you are having a Mass or a Ceremony. Please email to parishadmin@stpatrickssi.org or fax 718-979-7637 one week before the Rehearsal. ***Important***—Please be aware that lateness with regard to the time of your Wedding Mass or Ceremony may result in the Mass being changed to a Ceremony or a Ceremony being shortened. If the couple is extremely late, it may even be postponed. Incidents have occurred when a couple was very late where their Wedding Ceremony took 15 minutes. Please make sure you are not late!

How do I choose my wedding music?

The Music Choices are in the packet you were given at your first appointment. Please listen to the music on the website before calling Glenn Kaiser, Music Director and he will answer any questions you have. His telephone number is 347-286-4076 or you can email him at glennkaiser@hotmail.com at least **three (3) months** before the Wedding. If you do not contact Mr. Kaiser, the most frequently used music will be chosen for you.

What is the policy on flowers and pew bows?

You can place vases on each side of the Reredos (the altarpiece/decoration behind the Altar in the Church), small basket of flowers in front of the altar and the Pulpit. ***No metal stands for flowers are permitted.*** Decorative bows can be affixed to every other pew, on the aisle, with rubber bands (***no tape can be used.***) You cannot drape anything from pew to pew, or on the pews since it will interfere with people walking in the aisle. After the ceremony, bubbles may be given out. Runners, Rice, bride candy, bird seed and confetti are ***not permitted.***

SEE REVERSE

When and how do I schedule a rehearsal?

Couples should call the Parish Office, Monday – Friday, 9-3pm – 718-979-4227; at least **six (6) months** before the wedding date to plan the rehearsal. A date and time will be given to you. Rehearsals are usually held on Wednesday or Thursday evenings. They will last 30 minutes. They begin at 6:30pm, then 7pm, etc. They can be held one week before or the same week as the Wedding. ***Please be on time.*** Rehearsals are scheduled every half hour and there may be one immediately after yours.

Who should attend the rehearsal?

Everyone who plans to participate in formally processing down the aisle on the day of your wedding should attend. This includes parents and grandparents if possible. Also, those you choose to do the readings should attend because they will practice going up to the pulpit to read. All members of the bridal party should attend especially the best man and maid of honor, who will be signing the marriage license on this day. If you are having a flower girl and ring bearer, (who must be at least 3 years old or be able to walk down aisle willingly and unaided), they should also attend.

What should you bring to rehearsal?

- The Marriage License should be brought to the rehearsal. (To obtain your license, instructions and the form can be found at www.cityclerk.nyc.gov/html/marriage/license.shtml or call 718-816-2990.) At the rehearsal, the bride, groom, best man and maid of honor will sign, the priest will sign on the Wedding day and return it by mail to the City Clerk. You will receive your license in approximately six to eight weeks.
- Photographer and Videographer Guidelines, signed by respective photographer/videographer.
- Unity Candle – if you plan on using this at your wedding, please bring to the rehearsal.
- Programs and bubbles – if you plan on using this at your wedding, please bring to the rehearsal.
- Final Payment – in cash or money order – only if you have not made it already.
- Note:* Bouquet to the Blessed Mother – please have Groom bring to Church on Wedding day.

When is the final payment due?

The final payment must be made at least **three (3) months** prior to your wedding date. It may be in the form of a check, \$20 (two tens please) for the altar servers should be in cash. Please use the envelope that was in the Wedding Packet to make your final payment. If payment is not made at this time, it must be cash or money order at the time of the rehearsal.